

Student Start of Term Survey



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Background Information

This survey has been designed to have you self-assess your 21st Century Skills, before receiving any formal instruction in the skills during class. Please be honest in your answers. There is no right or wrong! We will send out another survey at the end of the term. This will help you track your skill awareness over the course of the term. If you are also doing work based learning this term, we will send a similar survey to your host employer to get their feedback on your skill development.

1. Today's Date: (Month/Day/Year)

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2. What is your name?

Full First Name

Full Last Name

3. What college are you attending?

4. What is your major or course of study?

5. For which class/course are you filling out this survey?

6. Who is your instructor?

7. Are you involved in work based learning this term?

- Yes No

If yes, what type:

- Full Time Employment
 Part Time Employment
 Internship
 Apprenticeship
 Mentoring
 Volunteer Placement
 Work Study
 Project Based Learning
 Service Learning
 Clinical Experience
 Other, please specify:

If yes, what is the name of the company/organization that is hosting your work based learning:

8. What is the name of your work site supervisor?

Full First Name

Full Last Name

9. What is the contact information of your work site supervisor? Please provide email and phone, if possible.

Email

Phone

Skills Focus

Your instructor may have specific skills you will learn about this term, so check with him/her before completing this section.

1. Which of the following "Top 10" 21st Century Skills do you plan to focus on during this term? Check all that apply.

- Adaptability (Open to Change)
 Analysis/Solution Mindset (Problem Solver)
 Collaboration (Team Player)
 Communication (Good Communicator)
 Digital Fluency (Good with Technology)
 Empathy (Sensitive to Others' Feelings)
 Entrepreneurial Mindset (Go-Getter)
 Resilience (Plans for Success & Bounces Back from Failure)
 Self-Awareness (Self Understanding)
 Social/Diversity Awareness (Sensitive to Differences in Backgrounds and Beliefs)

2. Do you think you will benefit from learning about 21st Century Skills in class this term?

Yes Maybe No

Please explain your answer. If you think you will benefit, please provide 2-3 examples of why you think it is important to learn 21st Century Skills as you prepare for your current or future career.

3. If you are involved in work based learning this term, do you think you will benefit from practicing 21st Century Skills in a real work setting?

Yes Maybe No

Please explain your answer. If you think you will benefit, please provide 2-3 examples of why you think it is important to practice 21st Century Skills in actual work settings.

Skills Self-Assessment

If you and your instructor have determined you will focus on some (but not all of the ten) skills this term, please fill out the sections that relate to those skills only. Otherwise, please provide your self-assessment ratings for all ten skills listed on the following pages.

1. Adaptability (Open to Change) – How would you rate your Adaptability Skills?

	Emerging – Skill not yet developed	Developing – Some ability with skill	Acquired – Good ability with skill	Accomplished – Full ability with skill
Notices when things change, like new technology or new responsibilities, and sees it as an opportunity rather than being negative about it.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Open to new experiences by trying out different work environments, roles, and tasks.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Considers a variety of viewpoints and suggestions to get the job done.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Can handle normal amounts of stress, use feedback in a positive way, and learn from things that go wrong.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. Analysis/Solution Mindset (Problem Solver) – How would you rate your Analysis/Solution Mindset Skills?

	Emerging – Skill not yet developed	Developing – Some ability with skill	Acquired – Good ability with skill	Accomplished – Full ability with skill
Considers different viewpoints and puts effort into understanding why information may be presented in a certain way.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Looks at the bigger picture of the work situation, community, or society when solving problems.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Examines information and data using critical thinking skills.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Takes time to think about different ways of solving a problem and tests out ideas to see which one is best.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Collaboration (Team Player) – How would you rate your Collaboration Skills?

	Emerging – Skill not yet developed	Developing – Some ability with skill	Acquired – Good ability with skill	Accomplished – Full ability with skill
Understands that a diverse team, in person or remote, benefits everyone. Willing to use technology to assist in team tasks.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Respects people's differences while at the same time finding what they have in common that allows the team to work together.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shares leadership by gathering ideas and using the skills of all team members. Offers help and encourages everyone to share responsibilities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Finds positive ways to deal with conflict amongst team members and sees failure as a way to learn.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. Communication (Good Communicator) – How would you rate your Communication Skills?

	Emerging – Skill not yet developed	Developing – Some ability with skill	Acquired – Good ability with skill	Accomplished – Full ability with skill
Speaks in a professional manner, uses appropriate content, and says things in a way that others will understand.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Can communicate using technology tools like email, LinkedIn, or PowerPoint slide shows. Knows how to use social media appropriately in work settings.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Knows how to choose words wisely and use non-verbal communication to make meaning clear. When writing uses correct spelling and grammar to make meaning clear.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is an attentive listener and asks questions or repeats back what was heard to make sure everything was understood correctly.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. Digital Fluency (Good with Technology) – How would you rate your Digital Fluency Skills?

	Emerging – Skill not yet developed	Developing – Some ability with skill	Acquired – Good ability with skill	Accomplished – Full ability with skill
Knows what technology tools are available to help people work together in person and online.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Understands the right and wrong, both morally and legally, in using or sharing any documents, pictures, programs, or access to personal or private information.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Has a basic understanding of computer, tablet, smart phone hardware and software and how they work.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Uses online tools like Google and YouTube to find data, information, answer a question, or help solve a problem. Can determine the “usefulness” and “truthfulness” of sources.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. Empathy (Sensitive to Others’ Feelings) – How would you rate your Empathy Skills?

	Emerging – Skill not yet developed	Developing – Some ability with skill	Acquired – Good ability with skill	Accomplished – Full ability with skill
Knows the difference between empathy (putting yourself in someone else’s shoes) versus sympathy (feeling sorry for/understanding what someone is going through) and knows when to use one approach or the other.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Connects with others by being a good listener, asking questions to help understand what the other person is feeling, being honest, and mirroring positive nonverbal communication to build trust.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Develops good relationships with people from different backgrounds and cultures by showing they are respected and valued.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
When working with clients or customers, makes decisions based on client or customer needs and points of view, and asks how satisfied they are with the outcome.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. Entrepreneurial Mindset (Go Getter) – How would you rate your Entrepreneurial Mindset Skills?

	Emerging – Skill not yet developed	Developing – Some ability with skill	Acquired – Good ability with skill	Accomplished – Full ability with skill
Self-motivated and seeks new knowledge, skills, and greater work responsibilities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Thinks of new ideas and ways of doing things by drawing connections, comparisons, and combining different sources of information.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Willing to take risks and learn from mistakes in order to improve a product, service, or process.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Can work within an established organization (intrapreneur) or set up his/her own business (entrepreneur/social entrepreneur) while keeping in mind client or customer needs.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

8. Resilience (Plans for Success & Bounces Back from Failure) – How would you rate your Resilience Skills?

	Emerging – Skill not yet developed	Developing – Some ability with skill	Acquired – Good ability with skill	Accomplished – Full ability with skill
Sets priorities and goals, anticipates possible consequences, and has back-up plans.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bounces back when things go wrong. Figures out what happened and how to learn from it when making future decisions.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Listens to others' views while also speaking up for oneself in order to learn from feedback and resolve conflicts.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Believes in personal growth and change by seeking new knowledge and skills as a way of life, not just a one-time thing.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. Self-Awareness (Self Understanding) – How would you rate your Self-Awareness Skills?

	Emerging – Skill not yet developed	Developing – Some ability with skill	Acquired – Good ability with skill	Accomplished – Full ability with skill
Knows own personality, strengths, and areas of knowledge, skills, or habits that can be improved.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maintains self-discipline, tries to do the right thing, and takes personal responsibility in social or work situations.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Improves professional manner by learning guidelines or rules of the work setting, such as appropriate clothing and ways of communicating.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Looks for work opportunities that would be a good match for personal strengths and skills.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

10. Social/Diversity Awareness (Sensitive to Differences in Backgrounds and Beliefs) – How would you rate your Social/Diversity Awareness Skills?

	Emerging – Skill not yet developed	Developing – Some ability with skill	Acquired – Good ability with skill	Accomplished – Full ability with skill
Respectful of differences in others’ backgrounds and beliefs in local communities and the world at large.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Values diversity in the workplace, including gender, sexual orientation, ethnicity, and age. Understands these differences can actually improve products, services, or work processes.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Uses social or cultural differences to help expand the concept of what is “normal” and uses this to generate new ideas.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Develops and improves relationships with people of different backgrounds and beliefs by improving self-awareness, sensitivity to others’ feelings, and professionalism.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Thank you, and we hope you enjoy your term!